



Agricultural Communication Internship

For internships completed Spring Semester 2020

All students enrolled in the agricultural communication major are required to complete two (2) internships as part of the curriculum – one will be worth three (3) credits and one will be worth two (2) credits. Students completing a three-credit hour course should work at least 198 hours with their employer. Students completing a two-credit hour course should work at least 132 hours with their employer. Students can receive Agricultural Communication 4191 course credit during the semester they complete the internship or delay the credit application for one semester.

An agricultural communication internship must be communication related (not limited to the agriculture industry) and supervised by a communication professional. Internships for a business owned or operated by a family member of the student seeking an internship, or with a business or organization where a family member would serve as a supervisor, are not allowed.

Internship Coordinator

Emily Wickham

wickham.24@osu.edu

200D Agricultural Administration

Internship Agreement

All students are required to complete and sign an internship agreement between the student completing the internship and the supervisor. Failure to comply with this agreement may result in an unsatisfactory grade. This agreement can be submitted to Emily Wickham by email to wickham.24@osu.edu.

Professionalism Contract

This contract ensures you understand the level of professionalism you are expected to show as an intern and representative of the agricultural communication major, the Department of Agricultural Communication, Education, and Leadership, and the College of Food, Agricultural, and Environmental Sciences. This agreement can be submitted to Emily Wickham by email to wickham.24@osu.edu.

FAES 3191 Course Enrollment Permission Form

This form enrolls you in the FAES 3191, 0-credit hour course required for **ALL** CFAES students to take while completing their internship hours. This is required by a new policy of the University as of Summer Semester 2020. Students not enrolled in any other courses at the time of their internship completion will be charged a small fee of approximately \$200, pending the physical location of your internship. Students enrolled in other courses while enrolled in FAES 3191 will not be charged any additional fees.

Report your Internship to the CFAES Career Development Office

These answers help the CFAES Career Development Office provide prospective and current students with information about job outcomes. Your name will not be attached to your outcome when shared in reports. CFAES is also required to report any out-of-state internships to the University. This

information also contributes to that report.

https://osu.az1.qualtrics.com/SE/?SID=SV_4I74YqfESDglysJ

Blog

Students are expected to record their internship experiences in a blog each week. Blog posts will be checked each week for updated entries. Posts should include summaries of projects and assignments for that week, likes and dislikes of the internship, new skills you have learned, connections to courses, etc. Blogs can be created on platforms such as Blogspot, Wordpress or u.osu.edu free of charge. If you wish for your blog to remain private, please work with the instructor to grant access.

Hour Log

Students should keep a record of how many hours they work each day. This should be turned in at the end of the internship. Do not wait until the end of the internship to complete the log!

Portfolio

Samples of your work should be kept throughout the internship. This may include copies of completed print pieces, newspaper articles published online or in print, photos from an event, video clips, scouting reports, news releases, etc. Each internship will be unique, therefore there is not a standard portfolio. This can be an online or print portfolio. Students will be asked to share pieces at their internship review.

Supervisor Evaluation

At the end of your internship, supervisors will be asked to complete an evaluation of your performance, professionalism and skill. Evaluation links will be sent directly to supervisors by ACEL internship coordinator.

Student Evaluation

At the end of your internships, students will be asked to complete an on-line evaluation of your internship experience. Evaluation links will be sent directly to students by ACEL internship coordinator.

Internship Review/Presentation

Each student will be required to complete one of the following options as an end of semester "review."

Option 1

Students can create a 60-90 second video with photos, videos and voiceover highlighting their internship. Videos should include samples of projects, events and other internship highlights. These videos may be used on social media or by instructors with the Agricultural Communication 2531 (Introduction to Agricultural Communication) course. If you do not want your video shared publicly, you may work with the instructor. Videos should be emailed to Emily Wickham (wickham.24@osu.edu) by Friday, April 16, 2021.

Option 2

A limited number of presentation spots will be available to share experiences, projects, assignments, likes, dislikes, etc. through a presentation during the agricultural communication

intro class. A portfolio of work should accompany this presentation. Dates and times for this option will be shared once dates are set by the course instructor.